

14 September 2015

Membership and Terms of Reference

Purpose

For discussion and direction.

Summary

For members to note the membership (set out on the page before the agenda in this pack) and Terms of Reference of the Board.

Recommendation

Members note the membership of the board and the Terms of Reference.

Action

Officers respond accordingly to members' direction.

Contact officer: John Wilesmith
Position: Member Support Officer
Phone no: 020 7664 3363
Email: John.wilesmith@local.gov.uk

Terms of Reference

1. The purpose of the Culture, Tourism and Sport Board is to engage and develop a thorough understanding of the issues within its brief and how legislation does or could affect councils and their communities. The Board will provide strategic oversight of all the LGA's policy and improvement activity in relation to tourism, sport, the licensing of regulated entertainment, digital media and cultural services including heritage, museums, libraries, archives and the arts, in line with the LGA priorities.
2. The Culture, Tourism and Sports Board's responsibilities include:
 - 2.1 Ensuring the priorities of councils are fed into the business planning process;
 - 2.2 Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying, campaigns, research, improvement support in the context of the strategic framework set by the Improvement & Innovation Board, events and linking with other boards where appropriate;
 - 2.3 Sharing good practice and ideas to stimulate innovation and improvement;
 - 2.4 Representing and lobbying on behalf of the LGA including making public statements on its areas of responsibility;
 - 2.5 Building and maintaining relationships with key stakeholders;
 - 2.6 Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms; and
 - 2.7 Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
3. Boards may:
 - 3.1 Appoint members to relevant outside bodies in accordance with the Political Conventions; and
 - 3.2 Appoint member champions from the Board to lead on key issues.